



Schenectady County Public Health Services

Environmental Health

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Water samples WILL ONLY be accepted on Tuesdays, Wednesdays and Thursdays. Samples should be taken on a Tuesday, Wednesday or Thursday between the hours of 9:00 AM and 12:00 PM (noon) and submitted to Room 300 of the Schaffer Heights Building at 107 Nott Terrace prior to 12:00 PM (noon) on that same day. Samples collected more than 30 hours before reaching the lab are not valid, therefore there may be times that homeowners will have to resample if the 30 hour limit is exceeded.

Procedure for taking potable water sample for bacteriological testing.

1. Turn on a potable water tap (usually a kitchen or bathroom cold water tap), remove anti-splash screen from faucet if possible and let cold water run for approx. 3 to 5 minutes.
 2. Open the sealed sample bottle, making sure not to touch the inside of the bottle or the cap.
 3. Do NOT rinse out bottle. (Certain bottles may contain a visible or non visible preservative)
 4. Slow down water flow to eliminate splashing and fill bottle to the 110 ML (Milliliter) line.
 5. Do NOT over fill bottle and pour out.
 6. Samples with LESS than 100mL's will not be accepted.
 7. Securely seal bottle, record name, date and time sample was taken on bottle.
 8. Fill out highlighted areas on "Chain of Custody Form" and return to the Health Dept.
- Contact the Schenectady County Public Health Services Environmental Health Unit at (518) 386-2818 with any questions regarding proper collection of the water sample.
 - CNA Environmental Inc. will contact you with sample results. If you have questions regarding sample results, you should contact CNA Environmental Inc. at (518) 884-0800 within 2 days of sample submittal. CNA Environmental will mail you a hard copy of the sample results in about a week's time.
 - If you receive a positive sample result please contact the Schenectady County Public Health Services Environmental Health Unit before resampling. Our office will contact you regarding proper well disinfection procedures and/or recommendations on the proper remediation of your private well before you submit another sample.