



Schenectady County  
Purchasing Department  
**ADDENDUM**

620 State St.-6<sup>th</sup> Floor  
Schenectady, NY 12305  
[Purchasing@schenectadycounty.com](mailto:Purchasing@schenectadycounty.com)  
518.388.4242

---

**RFB-2017-30**  
**SCHENECTADY COUNTY CARPET REPLACEMENTS**

**ADDENDUM #1**

June 30, 2017

The purpose of this addendum is to provide detailed information to all Bidders. This addendum is hereby included in and made part of the Contract Documents, whether or not attached thereto. The following changes to the specifications and/or drawings, shall prevail the original Contract Documents and all requirements of the original specifications and drawings shall remain in force except as amended by this Addendum. Receipt of this Addendum must be acknowledged on the bid form.

**Attachments:**

Section 01 21 00 - Allowances

Apart from the items outlined in this addendum, all other provisions of the original scope shall remain in effect.

**END OF ADDENDUM #1**

## SECTION 01 21 00

### ALLOWANCES

#### PART 1 - GENERAL

##### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

##### 1.2 SUMMARY

- A. Section includes administrative and procedural requirements governing allowances.
  - I. Certain items are specified in the Contract Documents by allowances. Allowances have been established in lieu of additional requirements and to defer selection of actual materials and equipment to a later date when direction will be provided to Contractor. If necessary, additional requirements will be issued by Change Order.
- B. Types of allowances include the following:
  - I. Contingency allowances.

##### 1.3 INFORMATIONAL SUBMITTALS

- A. Submit invoices or delivery slips to show actual quantities of materials delivered to the site for use in fulfillment of each allowance.
- B. Submit time sheets and other documentation to show labor time and cost for installation of allowance items that include installation as part of the allowance.
- C. Coordinate and process submittals for allowance items in same manner as for other portions of the Work.

##### 1.4 CONTINGENCY ALLOWANCES

- A. Use the contingency allowance only as directed by Architect for Owner's purposes and only by allowance disbursement form that indicate amounts to be charged to the allowance.
- B. First two paragraphs below provide an equitable way to reimburse Contractor for unknown costs associated with contingency allowances. Retain first paragraph because contingency allowances differ from lump-sum and unit-cost allowances. Contractor does not know what Owner will use contingency allowances for when preparing the bid. See Evaluations.
- C. Contractor's overhead, profit, and related costs for products and equipment provided under the allowance shall be included in the Contract Price but not in the allowance, which is stipulated in the General and Supplementary Conditions – Office of Facilities V2017.1.
- D. At Project closeout, credit unused amounts remaining in the contingency allowance to Owner by Change Order.

#### PART 2 - PRODUCTS (Not Used)

#### PART 3 - EXECUTION

##### 3.1 EXAMINATION

- A. Examine products covered by an allowance promptly on delivery for damage or defects. Return damaged or defective products to manufacturer for replacement.

3.2 PREPARATION

- A. Coordinate materials and their installation for each allowance with related materials and installations to ensure that each allowance item is completely integrated and interfaced with related work.

3.3 SCHEDULE OF ALLOWANCES

- A. Include the following allowances within the base bid:
  - I. Allowance: \$5,000.00

END OF SECTION 01 21 00